

SECTION 001113 – NOTICE TO BIDDERS

Notice is hereby given that the Board of Public Works and Safety of Muncie, Indiana will receive Bids for the following project:

**YWCA of Muncie
Electrical Renovation Project
For
310 East Charles Street, Muncie, Indiana 47305**

Until **8:45 A.M.** local time on the **23rd day of July 2014.**

Each bid proposal shall be submitted in a sealed envelope on which is written “**City of Muncie YWCA Electrical Renovation Project**”. The envelope shall bear the name and address of the Bidder. If not delivered personally, the mentioned sealed envelope shall be enclosed in another addressed to the Owner and forwarded, preferably by certified mail.

All bid proposals shall be filed with the City Clerk’s Office, 300 North High Street, prior to the time and place specified above. The bids will be publicly read at the above time specified.

The proposed project will consist of providing and installing an electrical system renovation/upgrade per electrical engineering specifications provided. This project will be funded through the City’s Community Development Block Grant Program.

The Contract Documents, including plans specifications and Federal requirements are on file and can be examined by prospective Bidders in the Community Development Office, City Hall (Third Floor) 300 North High Street, Muncie, Indiana 47305. Contact person for the project is Tom Parkison, Office of Community Development, City of Muncie, Phone 765-747-4825 and/or e-mail tparkison@cityofmuncie.com.

Bidding documents, drawings and specifications, including Federal requirements may be purchased at:

Eastern Engineering
2810 N. Wheeling Ave.
Muncie, IN 47303

Eastern Engineering
9901 Allisonville Rd.,
Fishers, IN 46038

Drawings, specifications and bid documents will be sold for the price of reproduction. Please order online at: <http://distribution.easternengineering.com>. Delivery service is available.

Proposals shall be properly and completely executed on the proposal forms furnished to the Bidders.

Wage rates for this project shall not be less than the prescribed scale of wages pursuant to the provisions of General Decision Number: **IN140002 05/09/2014 IN2**

A mandatory pre-bid conference will be held on **Wednesday, July 9, 2014** at 10 AM in the 3rd Floor City Hall Community Development Office and move to the project site. Please note that all communications regarding this bid, including any addenda issued, will be conducted by email only.

Proposal and Performance Guarantee: Each bid shall contain the full name and every person or company interested in it and shall be accompanied by a bond or certified check on a solvent bank equal to five percent (5%) of the total bid, that if the bid is accepted, a contract will be entered into and performance of its proposal secured, and a Performance Bond with good and sufficient surety, acceptable to the City, in the amount equal to at least one hundred (100%) of the contract price, conditioned upon the faithful performance of the contract.

No bidder may withdraw his or her bid for a period of sixty- days after date set for opening of bids.

The Board of Public Works and Safety reserves the right to reject any and all bids and to waive any informality in the bidding procedures.

BOARD OF PUBLIC WORKS AND SAFETY

S/ John Quirk, President
S/ Roger Overbey, Vice President
S/ David Miller, Secretary

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